



Guest List Request Form

Resident Members, with more than 10 guests and up to a maximum of 25 wishing to utilize the Panorama Hills Community Centre Park need to fill out a “Guest List” request form. This form must be completed and submitted for review and approval to the Panorama Hills Community Centre staff a minimum of **72 hours** prior to your event date. Failure to submit within the time frame may result in your guest list being denied due to other groups. Please arrange a backup plan for bad weather prior to your event.

The Northstar Residents Association Ltd. reserves the right to decline access to any group and will not be held responsible for any inconveniences that may have occurred for unapproved guests lists.

Guest lists will not be approved on days that have scheduled special events.

Date Submitted _____ Event Date _____ Event Time _____

Member Name _____ Phone Number _____

Member Address _____

Guest Names (First & Last)

- | | |
|-----------|-----------|
| 1. _____ | 13. _____ |
| 2. _____ | 14. _____ |
| 3. _____ | 15. _____ |
| 4. _____ | 16. _____ |
| 5. _____ | 17. _____ |
| 6. _____ | 18. _____ |
| 7. _____ | 19. _____ |
| 8. _____ | 20. _____ |
| 9. _____ | 21. _____ |
| 10. _____ | 22. _____ |
| 11. _____ | 23. _____ |
| 12. _____ | 24. _____ |
| | 25. _____ |



P A N O R A M A
H I L L S

Group/Park Access

- Park is unsupervised. Use At Your Own Risk. Park and Facility Use is Restricted to Members of the Northstar Residents Association with a valid membership card. **Members are Responsible For Their Guests. Must be in attendance at all times during the function.**
- Members and guest must abide the park rules (posted at park entrances and inside the park).
- Gazebos can only be used for a maximum of 3 hours per family, per day. We want to be as fair as possible to all members and ask you to be considerate of this.
- Premises may be electronically monitored.
- **ONLY** Painter's tape can and **must** be used for hanging decorations. Decorations must be placed on gazebo posts only. Staff can provide painter's tape if required.
- The use of confetti, rice, birdseed, silly string, water balloons, no single balloons etc. is strictly prohibited. Bouquet balloon allowed. Piñatas are not permitted.
- Due to space restrictions, fire codes and safety concerns, inflatable structures are not permitted in rental space or park area.
- Park amenities usage based on first come, first served basis.
- Residents must meet all attendees at the gate and check guest in with NSRA staff. Guests in excess of the mandate 25- person limit will not be permitted access. It is recommended that all guests be listed on the guest list at the time of submission.
- All facility COVID-19 protocols must be followed at all times.
- No bicycles, inline skates, skateboards, scooters, or battery operated riding toys permitted in the park.
- No smoking, alcohol, or foul language. This includes but is not limited to: cigarettes, e-cigarettes. Violators will be asked to leave and may face membership suspension or Persecution By Law.
- No pets permitted in the park.
- Only portable table top BBQ's with small propane canisters permitted in park.
- Please use garbage cans provided.
- Verbal abuse towards staff will not be tolerated.
- The Northstar Residents Association Ltd, Its directors and/or managements groups is not responsible for lost, damaged, or stolen property.
- Play safe and be respectful of the park and other members.

Member Signature _____

Authorizing Signature _____
(NSRA Staff)

Please submit the completed Guest List Form to info@mypanoramahills.com